

Kristy G. Stewart



Experience

Owner & Editor at Looseleaf Editorial & Production, LLC | 03.11–present

- Freelance editorial and layout work, including copyediting, developmental editing, proofreading, manuscript evaluation, typesetting, interior layout, and ebook production.
- Edit according to Chicago, APA, and MLA; also edit in LaTeX.
- Clients include businesses, small presses, individual authors of fiction and nonfiction, students, and a PR firm.

Managing Editor of *The Folklore Historian* | 08.13–01.14

- Copyedit articles according to the *Chicago Manual of Style* and American Folklore Society guidelines; lay out journal using InDesign CS6; liaise with the printer and individual authors to ensure a quality product.

Teaching Assistant for Editing at Brigham Young University | 08.11–04.13

- Taught ebook production skills for editing minor capstone course; graded copyediting, substantive editing, and design assignments.

Webmaster for AdaptationStudies.org at BYU | 08.11–08.13

- Maintain site using WordPress; solicit some content.

Copywriter & Editor at AppTime, LLC | 03.11–10.11

- Edited and created copy for multiple websites, mobile app user guides, product descriptions, press releases, and blog posts (power.me/gtd/blog; billiongraves.blogspot.com); managed customer relations through social media.
- Consulted with graphic designer on layout of websites and ad space.

Senior Editor at *Leading Edge Magazine* | 01.10–06.11

- Reviewed and selected fiction manuscripts; managed staff members, publication schedules, and official correspondences.
- Oversaw the creation and implementation of the online storefront.
- Reestablished the publication schedule after four issues of late printings; maintained project workflow.

Developmental Editor at Leading Edge Magazine | 12.08–12.09

- Advised authors in rewrites of their work to bring borderline manuscripts up to publishable quality.

Staff Editor at Leading Edge Magazine | 06.08–11.08

- Reviewed and reported on submitted fiction manuscripts; wrote reader reports; edited submissions on substantive and copyediting levels.

Editor at BYU McKay School of Education | 11.09–04.11

- Edited student theses and dissertations on a wide range of educational focuses; used APA style; tutored writers in writing headings, constructing coherent prose, and polishing linguistic issues; managed projects independently and on tight deadlines.

Managing Editor at *Stance: For the Family* | 11.09–04.10

Editorial Intern at Cedar Fort, Inc. | 01.09–04.09

Writing Tutor at BYU Writing Fellows | 01.09–12.09

Webmaster at *Inscape Literary Magazine* | 09.08–12.08

Staff Editor at Inscape Literary Magazine | 08.07–08.08

Education

BA in English (editing minor) at Brigham Young University | 09.07–04.11

- Completed editing minor curriculum, including courses in copyediting, substantive editing, scholarly editing, grammar and usage, publication processes, visual design, print and web publishing, children’s publishing, and fiction writing. Studied the *Chicago Manual of Style*.

MA in English at BYU | 08.12–12.14

- Emphasis in folklore and media studies.

Tech Skills

Proficiency

- Adobe CS6 InDesign, Dreamweaver
- Ebook production using InDesign, Sigil, and Kindle programs
- Hardcoding HTML, CSS
- Publishing with content management systems (WordPress, etc.)
- Microsoft Office 2013 Word, Excel, PowerPoint

Familiarity

- Adobe CS6 Photoshop, Illustrator
- Hardcoding JavaScript

Publications

Books

- *The Familius Christmas Anthology: Just for Kids*, co-authored with Rick Walton, published by Familius (nonfiction)
- *The Familius Christmas Anthology 2012*, co-authored with Rick Walton, published by Familius (nonfiction)

Short Fiction

- “Mulled with Sky-souls,” *Leading Edge*, Issue #57

Nonfiction

- “Discourses in Dialogue,” *Leading Edge*, Issue #61

Publications

- “‘A Ferromaritime People’: Collective Amnesia, Cultural Identity, and Personal Agency in China Miéville’s *Railsea*,” Southwest PCA/ACA, 2014 (forthcoming)
- “Muck and Chocolate: Food for Soldiers in Life and Literature,” BYU’s English Symposium 2011
- “Fairy Tale Retellings: Going beyond the Same Six Tales,” Life, the Universe, and Everything Symposium 2011
- “Shadow of the Standard: The Position of Fairy Tale Adaptations,” Life the Universe, and Everything Symposium 2010

Testimonials

Kristy has done manuscript evaluation and some proofreading and copyediting for our editorial department at Covenant Communications—a small to midsize trade book publisher. She is on-time and reliable and has proven to have valuable insights and skill in her manuscript reviews and mechanical editing work.

Kirk L. Shaw, Senior Editor, Covenant Communications, Inc.

Kristy Stewart did a superb job in creating a comprehensive index for a challenging legal book [published by Ashgate] our university academic center put together on the law and Islam in Europe. Her index demanded a thorough understanding of the contents of the book, her review of which led to significant improvements of the text of the book itself, beyond merely the index. I highly recommend her work and look forward to hopefully collaborating with her again.

David Kirkham, Senior Fellow for Comparative Law and International Policy, BYU