

KRISTY G STEWART

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SKILLS

EDITORIAL

Manuscript evaluation
Developmental editing
Line editing
Copyediting
Proofreading

PRODUCTION

Basic graphic design/typography
Ebook conversion/production

TECHNOLOGY

Microsoft Word (proficient)
Microsoft Excel (familiar)
Adobe InDesign (proficient)
Adobe Illustrator (familiar)
Adobe Photoshop (familiar)
Adobe Dreamweaver (familiar)
Google Docs (proficient)
HTML (proficient)
CSS (proficient)

RECENT PROJECTS

Charlie N. Holmberg newsletters (editing, design, distribution), manuscript critiques, & promotional posters (design)

Manuscript evaluations for Covenant Communications (commercial fiction) and individual genre-fiction authors

Mask of the Wizard, by Vincent Riddle (proofreading, cover & interior design, ebook production)

Fairy Tale Films Beyond Disney: International Perspectives, edited by Jack Zipes, Pauline Greenhill, & Kendra Magnus-Johnston (indexing)

Persinette, translated by Laura Christensen (copyediting, ebook production)

Channeling Wonder: Fairy Tales on Television, published by Wayne State UP (indexing)

Unraveled by Michelle C. Eging (copyediting, typesetting, cover design, ebook production)

EXPERIENCE

Owner at Looseleaf Editorial & Production, LLC

03.11–present

Freelance editorial and layout work, including copyediting, developmental editing, proofreading, manuscript evaluation, typesetting, and ebook production.

Clients include *Wall Street Journal* bestselling author Charlie N. Holmberg, self-published authors, small presses, academicians, and businesses.

Adjunct Professor at Brigham Young University

08.15–12.16

Taught one semester of substantive editing, a course for BYU's editing curriculum.

Taught two semesters of basic graphic design and using Adobe InDesign, Illustrator, and Photoshop for print publishing.

Managing Editor at *The Folklore Historian*

08.13–01.14

Copyedited and proofread articles for two complete issues; laid out journal using InDesign; liaised with the printer and individual authors to ensure revisions, proofs, and printing resulted in a quality product.

Copywriter & Editor at AppTime, LLC

03.11–10.11

Wrote and edited copy, product descriptions, and blog posts for four mobile apps and their accompanying websites.

Senior Editor at *Leading Edge Magazine*

01.10–06.11

Reviewed and selected fiction manuscripts for semiannual, semiprofessional magazine; managed staff members, production schedules, and correspondence.

Oversaw the creation and implementation of the online storefront.

Reestablished the publication schedule after four issues of late printings.

Developmental Editor at Leading Edge Magazine | **12.08–12.09**

Staff Editor at Leading Edge Magazine | **06.08–11.08**

Managing Editor at *Stance: For the Family* | **11.09–04.11**

Editorial Intern at Cedar Fort, Inc. | **01.09–04.09**

Webmaster at *Inscape Literary Magazine* | **09.08–12.08**

Staff Editor at Inscape Literary Magazine | **08.07–08.08**

EDUCATION

MA in English from Brigham Young University | **Awarded 12.14**

Emphasis in folklore, fairy tales, and media studies.

BA in English (editing minor) from BYU | **Awarded 04.11**

Completed editing minor curriculum, including courses in copyediting, substantive editing, grammar and usage, publication processes, visual design, print and web publishing, children's publishing, and fiction writing.

PUBLICATIONS

Books

The Familius Christmas Anthology: Just for Kids, co-authored with Rick Walton, published by Familius (nonfiction)

The Familius Christmas Anthology 2012, co-authored with Rick Walton, published by Familius (nonfiction)

Short Pieces

“Mulled with Sky-souls,” *Leading Edge*, Issue #57 (fiction; submitted and published under a pseudonym)

“Discourses in Dialogue,” *Leading Edge*, Issue #61 (nonfiction)

